

# HAMPSHIRE PLACE JMB

FORM R

Management Office, B-1-1, 157 Hampshire, 1 Jalan Mayang Sari, 50450 Kuala Lumpur, Malaysia  
Tel: (603) – 2161 6336 Fax: (603) – 2161 6339 E-Mail: 157hampshireresidence@gmail.com

## APPLICATION FOR RENOVATION APPROVAL

Date : \_\_\_\_\_ Unit No : \_\_\_\_\_  
Owner : \_\_\_\_\_ I/C No. : \_\_\_\_\_  
Contact Person : \_\_\_\_\_ I/C No. : \_\_\_\_\_  
(Please attach name card)  
Telephone Nos. (Mobile): \_\_\_\_\_ (Office) : \_\_\_\_\_  
E-Mail : \_\_\_\_\_ Fax No. : \_\_\_\_\_

### Check List

(Please delete where necessary if proposed renovation does not involve the following items (a to e).

All relevant plans to be submitted in 2 copies, dimensioned + scaled 1:100, or 1:50 or 1:20 and on A3/A4 paper (AO/A1 if necessary). Plan to show old works hatched and new works in bold.

<b>(a) Amendment to Layout Plan</b> [e.g. demolition/addition of internal walls, inner partitions etc.]
Company Name:
Address:
Contact Person: Contact Tel No:
<i>Amendment to floor plan must be approved and certified by a registered architect and approved by the relevant authorities.</i>
(1) To submit plan to show existing works hatched and new works in bold.
<b>(b) Plumbing (Licensed Plumber)</b> [to attach a duly signed certified true copy of the License with company's rubber stamp & name card]
Company Name:
Address:
Contact Person: Contact Tel No:
(1) To submit plumbing plan in single line diagram showing route.
(2) To submit plan of all pipes sizes & types to be indicated.
<b>(c) Air Conditioning (Licensed Contractor)</b> [to attach name card]
Company Name:
Address:
Contact Person: Contact Tel No:
(1) To submit plan of the ducting route in single line drawing (if ducted).
(2) To submit plan of the ducting sizes (if ducted).
(3) To submit plan of the location of condenser pipes.
<b>(d) Electrical (Licensed Electrician)</b> [to attach a duly signed certified true copy of License with company's rubber stamp & name card]
Company Name:
Address:
Contact Person: Contact Tel No:
<i>All electrical alterations must be confined within the owner's unit only. Any electrical work that involves the common area must have the prior approval of the Management or Hampshire Place JMB.</i>
(1) To submit electrical plan showing wiring reticulation.
<b>(e) Grille Installation</b> [For the standard grille specification, please refer to the Management Office].
Company Name:
Address:
Contact Person: Contact Tel No:

Signed by Owner: \_\_\_\_\_

I/C No.:

Date:

